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With the decree of 26.02.2018 (ref: 27.5-74503-122) the following regulations governing the requirements for admission to the consecutive master's degree programme Philosophy of Science were approved by the Ministry of Science and Culture of Lower Saxony (MWK) in accordance with section 18 paragraphs 8 and 14 of the Lower Saxony Higher Education Act (NHG) and section 7 paragraph 2 of the Lower Saxony University Admissions Act (NHZG) in conjunction with section 51 paragraph 3 of the Lower Saxony Higher Education Act (NHG). These regulations shall take effect the day after publication in the official bulletin of Gottfried Wilhelm Leibniz Universität Hannover.

Regulations Governing the Requirements for Admission to the Consecutive Master's Degree Programme Philosophy of Science

The Faculty of Humanities of Gottfried Wilhelm Leibniz Universität Hannover resolved the following regulations on 17.01.2018 in accordance with section 18 paragraph 8 of the Lower Saxony Higher Education Act (NHG) and section 7 of the Lower Saxony University Admissions Act (NHZG).

Section 1 Scope

- (1) These regulations govern the requirements for admission to the master's degree programme Philosophy of Science of the Faculty of Humanities, Leibniz University Hannover.
- (2) The requirements for admission are governed by the specifications in section 2.
- (3) In the event that more applicants fulfil the admission requirements than there are places available, places shall be allocated according to the university's own selection procedure (section 4). If fewer applicants fulfil the admission requirements than there are places available, a selection process shall not be conducted.

Section 2 Admission Requirements

- (1) To qualify for admission to the master's degree programme Philosophy of Science, the applicant must
 - a)
 - have acquired a bachelor's degree or equivalent qualification at a German university or a foreign university belonging to the Bologna signatory states in philosophy or in another relevant undergraduate degree, or in an academic discipline relevant for the master's degree programme Philosophy of Science (including physics, chemistry, biology, astronomy, mathematics, political science, sociology, psychology, historiography, economics and management), or
 - have attained an equivalent qualification at a foreign university in philosophy or in another relevant undergraduate degree or in an academic discipline relevant for the master's degree programme Philosophy of Science; equivalence shall be evaluated in accordance with the recommendations of the Central Office for Foreign Education (ZAB) of the Secretariat of the Standing Conference of the Ministers of Education and Cultural Affairs (KMK) <http://anabin.kmk.org.de>.

The selection committee (section 5) shall decide whether a degree programme or related academic discipline is suitable; the decision may be accompanied by the condition that missing modules or courses must be completed within two semesters.

- (2) In exception to paragraph 1, provisional acceptance may be granted to applicants who have not yet completed their bachelor's degree or equivalent qualification at the time of application, if at least 150

credit points have been attained and it is expected that the bachelor's degree or equivalent qualification will be completed by the end of the first semester of the master's degree at the latest. If an applicant cannot provide evidence of the required 150 credit points by the stipulated deadline, the admissions committee shall decide on a case-by-case basis whether to grant admission subject to restrictions. Evidence of the required credit points must be provided by 15 September of the respective year for admission in the winter semester and by 15 March for admission in the summer semester. An average mark from the completed assessments should be determined, which will be taken into account in the selection process as per section 4, irrespective of the final bachelor's degree mark.

(3) In addition, applicants require English language proficiency at level B2 of the Common European Framework of Reference for Languages. For details regarding proof of language proficiency visit: <http://www.fsz.uni-hannover.de/en-nachweise.html>. Applicants that are native speakers of English, or applicants who can present evidence of an English university entrance qualification, or who have completed a bachelor's degree taught in English are not required to take tests to prove sufficient English language proficiency.

(4) In exception to paragraph 3, applicants who can present evidence of completion of a German university entrance qualification or a bachelor's degree at a German university also fulfil the language requirements.

Section 3 Study Commencement and Application Deadline

(1) It is possible to commence the master's degree programme Philosophy of Science in the winter or summer semester. Written applications, including the required documents specified in paragraph 2, must be received by the university by 15 July for the winter semester and by 15 January for the summer semester. The documents required from non-EU applicants must be received by the university by 31 May for the winter semester and by 30 November for the summer semester. Both a written application and online application (via the university's online portal) must be submitted. The application shall only apply for the respective application period. The university is not officially obliged to verify the information provided by the applicant.

(2) As per paragraph 1 sentence 3, the application must be accompanied by the documents listed below. Certified copies are required for certificates and official confirmations; if these documents were not issued in German or English, certified German or English translations must be provided.

a) the final certificate for a degree programme as per section 2 paragraph 1 or – if this is not yet available – confirmation of completed units and respective credit points, as well as the average mark as set out in section 2 paragraph 2,

b) curriculum vitae,

c) evidence as specified in section 2 paragraphs 3 and 4,

d) a letter of motivation as per section 4 paragraph 3.

(3) Applications that are incomplete or do not meet the requirements regarding form or deadline will be excluded from the application process. The university will retain the submitted documents.

Section 4 Admission Procedure

(1) In the event that more applicants fulfil the admission requirements than there are places available, places shall be allocated according to the university's own selection procedure.

(2) Selection will occur as follows: a ranking list will be established based on the final or average mark as per section 2 paragraph 1 letter a) and evaluation of the letter of motivation as specified in section 4 paragraph 3. For every parameter fulfilled, the final or average mark will be improved by 0.2, as determined in section 5 paragraph 3 letter c). In the event that several applicants hold an equal rank, the order of priority shall be drawn at random.

(3) The letter of motivation must be written in English. The letter should disclose the following:

1. specific experiences and interests that make the applicant particularly suited to the degree programme,
2. qualifications the applicant has acquired from the undergraduate degree programme,
3. the applicant's expectations with respect to their future professional field in conjunction with the degree programme, as well as
4. key academic and research areas that the applicant intends to focus on in the degree programme.

(4) In all other respects, the provisions of the university's regulations for enrolment that generally apply shall remain unaffected. The registration of applicants who must complete missing modules as specified in section 2 paragraph 1 sentence 2, shall expire if the evidence required for this is not provided within one year at Leibniz University Hannover and the applicant is responsible for such neglect. The same shall apply if, as specified in section 2 paragraph 2, evidence of successful completion of the bachelor's degree or equivalent qualification is not provided by 15 April of the following year (for enrolment in the winter semester) or 15 October of that year (for enrolment in the summer semester), and the applicant is responsible for such neglect.

Section 5

Selection Committee for the Master's Degree Programme Philosophy of Science

(1) The Faculty of Humanities shall establish a selection committee to prepare decisions regarding selection.

(2) The selection committee shall comprise three members entitled to vote, who must be from the group of professors or research staff active in teaching, and a member from the group of students adopting an advisory role. At least one member must be from the group of professors. Members are appointed by the Faculty Council of the Faculty of Humanities. The members are appointed for a term of two years, the student member is appointed for one year; reappointment is possible. The selection committee may pass a resolution provided that at least two members entitled to vote are present.

(3) The duties of the selection committee include:

- a) assessing whether applications have been submitted in the correct form
- b) verifying whether admission requirements have been met
- c) evaluating the letter of motivation. Either 0 points or 1 point will be assigned for the four parameters as set out in section 4 paragraph 3. The parameters are assigned points as follows:
0 = not received or insufficient
1 = received and compelling.
- d) deciding on the acceptance or rejection of an application

Section 6

Notification, Succession Procedure ("Nachrückverfahren"), Completion of the Process

(1) Successful candidates will receive written notification of admission from the university. A deadline will be specified in the notification, within which the applicant must declare in writing or electronically whether they wish to accept the place or not. If declaration is not received in correct form by the deadline, the offer of admission will become invalid. This must be indicated in the notification of admission.

(2) Unsuccessful candidates will receive a notification of rejection, stating their rank and the rank of the last admitted applicant. The notification of rejection must include information on legal remedies. In addition, the applicant shall be requested to confirm in writing by a certain deadline, whether they wish to be placed on a waiting list in the event that a place should become available ("Nachrückverfahren"). If confirmation is not received in correct form by the deadline, the applicant will be excluded from the procedure. This must be outlined in the notification of rejection.

(3) Remaining places will be allocated by means of the ranking ("Nachrückverfahren") as per section 4 paragraph 2.

(4) The admission process will be concluded two weeks after commencement of the lecture period at the latest. Thereafter, any remaining places will be drawn at random, provided that all requirements for admission have been met. The application period for this shall begin two weeks before the beginning of the lecture period and shall end upon conclusion of the admission process.

Section 7

Admission to Advanced Semesters

(1) Available places in an advanced semester with restricted admission shall be allocated according to the order below to applicants who have attained a bachelor's degree or equivalent qualification, who fulfil the admission requirements and

- a) for whom, due to personal reasons, rejection of admission would mean undue hardship, or
- b) who are or were enrolled in the same or a similar degree programme
- ba) at another German university or a university in another EU member state or another signatory state to the EEA Agreement, or
- bb) at a foreign university and are of German nationality or are on equal terms with German nationals with respect to admission regulations, or
- c) who claim any other grounds.

(2) Within each of the three groups in paragraph 1, admission shall be decided depending on the mark attained for the bachelor's degree or equivalent qualification. In the case of identical results, admission will be allocated according to social aspects that were decisive in the choice of location – especially familial or financial aspects. Thereafter, places will be drawn at random.

Section 8

Entry into Force

These regulations shall take effect the day after publication in the university's official bulletin.